



Executive Summary of Bid Evaluation Report

Project Title: Provision of Travel Management Services for Namport

Procurement Reference Number: NCS/ONB/NAMPORT-3493/2021

1. Scope of Contract: Provision of Travel management Services for Namport
2. Procurement method used: Open National Bidding (ONB)
3. Date of Invitation of Bids: 11 May 2021
4. Closing date for submission of bids: 14 June 2021
5. Date and place of opening of bids: 14 June 2021
6. Number of bids received by closing date: Four (4)
7. Responsiveness of bids:

Bidder's Name	Pricing at Bid Opening N\$	Responsive or Not Responsive (Yes/ No)	Reasons Why Bid is Not Responsive
Blueberry Travel CC, Shop no 2, Commercial Building, Garthen Strasse, OPP. Craft Market, Windhoek. P.O. Box 87248 Eros	See Appendix B	Yes	Responsive
Trip Proprietary Limited, 221 Independence Avenue Windhoek. P.O. Box 100 Windhoek	See Appendix B	No	The bidder did not comply with the proposed transaction fee structure for the below: <ol style="list-style-type: none"> 1. Accommodation reservation fee; 2. Conference booking fee; and 3. Car reservation fee Instead of providing a fee, the bidder has provided percentage (%) indicated as eight (8) to be charged on the suppliers invoice, thus, their proposed structure cannot be



			equally compared with the rest of the bidders.
Seasons Travel & Tours Namibia CC. P.O. Box 96070 Windhoek Namibia	See Appendix B	No	The bidder did not provide names and profiles of at least three Travel consultants who will be handling NAMPORT account with copies of their relevant certifications
Rennies Travel Namiba Pty Ltd. Tenbergen Village, c/o Robert Mugabe and Julius K Nyerere Street Windhoek. P.O. Box 90157	See Appendix B	Yes	Responsive

1. Price comparison for bids that are substantially responsive:

Name	A. Price at Bid Opening N\$	B. Bid Price After Corrections	C. Price After Adjustmen ts N\$	D. Price After Margin of Preference [If Applicable]	Rank
Blueberry Travel CC, Shop no 2, Commercial Building, Garthen Strasse, OPP. Craft Market, Windhoek. P.O. Box 87248 Eros	NAD 76,590.00	N/A	N/A	N/A	1
Rennies Travel Namiba Pty Ltd. Tenbergen Village, c/o Robert Mugabe and	NAD 144,480.00	N/A	N/A	N/A	2



Julius K Nyerere Street Windhoek. P.O. Box 90157					
--	--	--	--	--	--

Best Evaluated Bid: **Blueberry Travel CC**, because they have been deemed as the lowest responsive bid offering the best economic advantage and responsive to both technical evaluation and financial compliance.



Chairperson: Bid Evaluation Committee

Date: 07 / 09 / 2021