



Executive Summary of Bid Evaluation Report

Project Title: Supply & Delivery of laptops and Accessories

Procurement Reference Number: G/RFQ/NAMPORT/4000001335/2024

1.	Scope of Contract:	Supply & Delivery of Laptops and Accessories
2.	Procurement Method Used:	Request for Sealed Quotation
3.	Date of Invitation of Bids:	05 June 2024
4.	Closing Date for Submission of Bids:	02 July 2024 @12h00 PM
5.	Date and Place of Opening of Bids:	02 July 2024, Namport Procurement @12h00 PM
6.	Number of Bids received by Closing Date	Three (3)
7.	Responsiveness of Bids	Two (2)

#	Bidder's Name	Pricing at Bid Opening N\$	Responsive or Not Responsive (Yes/ No)	Reasons Why Bid is Not Responsive
1.	Salt Essential	NAD 137,560	Yes	
2.	Schoemans Office Solutions	NAD 166,132.40	Yes	
3	Virtua Technologies	NAD 28,443.81	No	Bidder submitted an Expired Good Standing Tax Certificate.




8. Price comparison for bids that are substantially responsive:

Bidder's Name	A. Price at Bid Opening N\$	B. Bid Price After Corrections	C. Price After Margin of Preference [If Applicable]	Rank
Salt Essential	NAD 137,560.00	N/A	N/A	1
Schoemans Office Solutions	NAD 166,132.40	N/A	N/A	2

9. Best Evaluated Bid:

#	Bidder's Name	Bid Price – VAT Excluded
	Salt Essential	NAD 137,560.00

It is recommended to award the bid to **Salt Essential** to the value of **NAD 137,650.00** (VAT Exclusive), which is considered to be the lowest responsive bid.

Report prepared by:  _____

Ellen Guruses

Equipment Support Technician