



# VACANCY

NAMPORT is a leading strategic and dynamic institution facilitating trade for national development. We are unique in our trade and operate in a highly competitive global sphere. Opportunities are available for creative and high potential individuals who have the zeal to learn, grow, and contribute in a high-performing environment. As a reputable Employer of choice, we offer competitive rewards and prospects in return.

Our vision is *to be the best performing seaports in Africa*. If you resonate with our vision and have the right attitude; we encourage you to apply for the following position:

**POSITION:** MANAGEMENT ACCOUNTANT  
**DEPARTMENT:** FINANCE  
**LOCATION:** PORT OF WALVIS BAY  
**JOB GRADE:** 8

## PURPOSE OF THE JOB:

To provide accurate and timely management accounting information, interpret financial and business data, conduct analysis, and offer insights to aid management decision-making for organisational success.

## KEY PERFORMANCE AREAS:

- Develop, refine, and integrate departmental-level budget forecasts to create an organisational budget aligned with strategic plans at institutional and departmental levels.
- Monitor the execution of business-unit activities relative to objectives, addressing any deviations and necessary changes accordingly.
- Monitor, evaluate, analyse, and report on business unit activities to ensure alignment with financial goals and strategic objectives.
- Develop and update detailed cost models to determine unit costs for port activities.
- Generate routine cost reports for management based on cost models and relevant documentation.
- Contribute to analyse and assess the cost-effectiveness and profitability of port activities, operational projects, cost centers, and business units.
- Generate external and internal performance and statistical reports.
- Compile and report periodic cargo volumes handled.
- Supervise and review the administration of fixed assets and leasing procedures.
- Perform month end settlement runs for relevant cost objective types on SAP.
- Ensures the correct allocation, completeness, and accuracy of costs in SAP.
- Provide internal customers with instructions and guidance on financial concepts, MS Excel, and SAP CO Module.

## MINIMUM QUALIFICATIONS, EXPERIENCE AND SKILLS:

- A Bachelors Degree [NQF Level 7] in Accounting with three (3) years of relevant experience in Accounting but with two (2) years of experience in Management Accounting.
- **Advantage:** An Honors Degree [NQF Level 8] in Accounting with two (2) years of relevant experience in Accounting, but with one (1) year of experience in Management Accounting.
- Advanced MS Excel, MS Word, and MS PowerPoint skills.
- Advanced knowledge of SAP ERP System.
- Good analytical and logical problem-solving skills.
- Interpersonal, communication, and report writing skills.
- Ability to work under pressure.

**Women and persons with disabilities are highly encouraged to apply and will be given preference.**

To apply, and for more information on these opportunities, please visit our website at [www.namport.com/careers/](http://www.namport.com/careers/) or apply through the Namibia Integrated Employment Information System (NIEIS) at <https://nieis.namibiaatwork.gov.na/>

**Certified copies of foreign qualifications should be accompanied by proof of evaluation by the Namibia Qualifications Authority.**

**WINDOW OF OPPORTUNITY: 19 APRIL 2024**

No hand delivered, emailed, or faxed applications will be considered. Only shortlisted candidates will be contacted. Enquiries and applications should be addressed to: **Human Capital Business Partner** | Namibian Ports Authority | P O Box 361 | Walvis Bay. Tel: 064: 208 2307 | 2316 | 2255 | 2506



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**NAMPORT**

[www.namport.com](http://www.namport.com)

